<u>Procedure for submission of Mineral Concession Proposals in respect of</u> <u>Major Minerals</u>

A. Reconnaissance Permit :

A Permit granted for the purpose of undertaking Reconnaissance Operation as per the guidelines of UNFC.

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SI. No.	Subject	Rule Applicable (M.C. Rule, 1960 as	Documents to be submitted	To whom	
1.	Application for Reconnaissance Permit		 (i) Form A (ii) Non-Refundable Fee @ Rs. 5/- per sq. m. to be deposited through Treasury Challan (T. R. Form 7) under the Head of A/C "0853-Non Ferrous Mining and Metallurgical Industries-00-102-Mineral Concession Fees, Rent & Royalties" in Reserve Bank of India/any branch of State Bank of India. (iii) Valid Clearance Certificate of Mining Dues (CCMD) from the concerned DL&LRO or an Affidavit stating that no dues are outstanding and/or the applicant does not hold any RP/PL/ML. (iv) An Affidavit stating that the applicant has a) filed Income Tax assessed on him and c) paid the Income Tax on the basis of his assessment as provided in the Income Tax Act, 1961. (v) An Affidavit showing the particulars of the area, minerals wise in the state which the applicant or any person jointly with him : - a) already holds under a Reconnaissance Permit, b) has applied for but not 	The Principal Secretary to the Government of West Bengal, Commerce & Industries Department, through (i) the Chief Mining Officer for Coal [in case of all districts of West Bengal] AND for Non- Coal [in case of Burdwan district only] (ii) the Mining Officer-in- Charge of Purulia Zone for Non-Coal [in case of Purulia, Bankura and East & West Midnapur districts] (iii) the Mining Officer-in- Charge of Suri Zone for Non- Coal [in case of Birbhum district] (iv) the Mining Officer-in-	
			<pre>granted, and c) being applied for simultaneously. (vi) Georferenced maps</pre>	Charge of Siliguri Zone for Non-Coal [in case of	

showing latitude and longitude of the area as per guidelines of IBM, MoM,GoI, vide Circular No	Darjeeling, Jalpaiguri etc. districts]
7/76/2009 - M IV, dated 13.10.2010.	(v) the Mining Officer-in- Charge of Hoogly Zone
	for Non-Coal [in case of Howrah, Hoogly, North
	& South 24 Prgs. etc. districts]

- N.B. : (1) An applicant generally can have Reconnaissance Permit for any mineral or prescribed group of associated minerals for an area not exceeding 5000 sq. km. under a single Reconnaissance Permit and not exceeding 10000 sq.km. covering more than asingle Reconnaissance Permit (Section 6 of MMDR Act, 1957).
 - (2) The period of Reconnaissance Permit shall not exceed 3 (three) years (Section 7 of MMDR Act, 1957).

B. Prospecting License :

A License granted for the purpose of undertaking Prospecting Operations as per the guidelines of UNFC.

SI. No.	Subject	Rule Applicable (M.C. Rule, 1960 as amended up to date)	Documents to be submitted	To whom
1.	Application For Prospecting License	Rules 9 & 11	 (i) Form B (for fresh application) AND Form E (for Renewal application) (ii) Non-Refundable Fee of Rs. 250/- for first sq. km. and Rs. 50/- for each additional sq. km. through Treasury Challan (T. R. Form 7) under the Head of A/C "0853-Non Ferrous Mining and Metallurgical Industries-00-102-Mineral Concession Fees, Rent & Royalties" in Reserve Bank of India/any branch of State Bank of India. iii) Valid Clearance Certificate of Mining Dues 	The Principal Secretary to the Government of West Bengal, Commerce & Industries Department, through (i) the Chief Mining Officer for Coal [in case of all districts of West Bengal] AND for Non- Coal [in case of Burdwan district only]
			(CCMD) from the concerned	(ii)the Mining

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	DL&LRO or an Affidavit	Officer-in-
	stating that no dues are	Charge of
	outstanding and/or the	Purulia Zone
	applicant does not hold	for Non-Coal
	any RP/PL/ML.	[in case of
	_	Purulia,
	(iv) An Affidavit stating	Bankura and
	that the applicant has a)	East & West
	filed Income Tax Returns,	Midnapur
	b) paid Income Tax	districts]
	assessed on him and c)	districts]
		(iii) the
	paid the Income Tax on the	(iii) the
	basis of his assessment as	Mining
	provided in the Income Tax	Officer-in-
	Act, 1961.	Charge of Suri
		Zone for Non-
	v) An Affidavit showing	Coal [in case
	the particulars of the	of Birbhum
	area, minerals wise in the	district]
	state which the applicant	
	or any person jointly with	(iv)the Mining
	him : -	Officer-in-
	a) already holds under a	Charge of
	Prospecting License,	Siliguri Zone
	b) has applied for but not	for Non-Coal
	granted, and	[in case of
	c) being applied for	Darjeeling,
	simultaneously.	Jalpaiguri
		etc.
	(vi) A statement in	districts]
	writing stating that the	010011000]
	applicant where land is	
	not owned by him has	(v) the Mining
	obtained overall Right	Officer-in-
	over the area or has	Charge of
		Hoogly Zone
	obtained the consent of	for Non-Coal
	the owner for starting the	[in case of
	Prospecting Operation.	Howrah,
		Hoogly, North
	(vii) Georferenced maps	& South 24
	showing latitude and	Prgs. etc.
	longitude of the area as	districts]
	per guidelines of IBM,	-
	MoM, GoI, vide Circular	
	No. 7/76/2009 - M IV,	
	dated 13.10.2010.	

- N.B. : (1) An applicant can have the Prospecting License for any mineral or prescribed group of minerals for an area not exceeding 25 sq. km. in all under one or more PL (Section 6 of MMDR Act, 1957).
 - (2) The period of license shall not exceed 3 (three) years (Section 7 of MMDR Act, 1957).
 - (3) Consent of the Owner for undertaking Prospecting Operations in the area or part thereof may be furnished after execution of the Prospecting License but before taking entry into the said area. No further consent would be required in case of Renewal.

C. Mining Lease : A lease granted for the purpose of undertaking operation for exploitation of mineral from leasehold area.

SI.		Rule Applicable		
No.	Subject	(M.C. Rule, 1960	Documents to be submitted	To whom
		as amended		
		up to date)		
1.	Application	Rules 22 &	(i) Form I (for fresh	The Principal
	For	24A	application) AND	Secretary to
	Mining		Form J (for Renewal	the Government
	Lease		application)	of West
				Bengal,
			(ii) Non-Refundable Fee	Commerce &
			of Rs. 2500/- (for both Fresh and Renewal	Industries
			applications) and of Rs.	Department, through
			1000/- as Preliminary	CIII Ougii
			Expenses (for Fresh	(i)the Chief
			applications) are to be	Mining Officer
			deposited through	for Coal [in
			Treasury Challan (T. R.	case of all
			Form 7) under the Head of	districts of
			A/C ``0853-Non Ferrous	West Bengal]
			Mining and Metallurgical	AND for Non-
			Industries-00-102-Mineral	Coal [in case
			Concession Fees, Rent &	of Burdwan
			Royalties" in Reserve Bank	district only]
			of India/any branch of	
			State Bank of India.	(ii)the Mining
				Officer-in-
			(iii) Valid Clearance	Charge of Purulia Zone
			Certificate of Mining Dues (CCMD) from the concerned	for Non-Coal
			DL&LRO or an Affidavit	[in case of
			stating that no dues are	Purulia,
			outstanding and/or the	Bankura and
			applicant does not hold	East & West
			any RP/PL/ML.	Midnapur
			-	districts]
			(iv) An Affidavit stating	_
			that the applicant has	(iii)the
			a) filed Income Tax	Mining
			Returns,	Officer-in-
			b) paid Income Tax	Charge of Suri
			assessed on him, and	Zone for Non-
			c) paid the Income Tax on	Coal [in case
			the basis of his	of Birbhum
			assessment as provided in the Income Tax Act, 1961.	district]
			the income tax ACL, 1901.	(iv)the Mining
			v) An Affidavit showing	Officer-in-
			the particulars of the	Charge of
			area, minerals wise in the	Siliguri Zone
			state which the applicant	for Non-Coal
			or any person jointly with	[in case of
			him : -	Darjeeling,
			a) already holds under a	Jalpaiguri
			Mining Lease,	etc.
			b) has applied for but not	districts]

	<pre>granted, and c) being applied for simultaneously. (vi) A statement in writing stating that the applicant where land is not owned by him has obtained overall Right over the area or has obtained the consent of the owner for starting the Mining Operation. (vii) Georferenced maps showing latitude and longitude of the area by way of DGPS Survey as per guidelines of IBM, MoM, GoI, vide Circular No. 7/76/2009 - M IV, dated 13.10.2010.</pre>	<pre>(v) the Mining Officer-in- Charge of Hoogly Zone for Non-Coal [in case of Howrah, Hoogly, North & South 24 Prgs. etc. districts]</pre>
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- N.B. : (1) Mining lease can be obtained for a total area of not exceeding 10 sq. km. in one or more lease (Section 6 of MMDR Act, 1957).
 - (2) Period of Mining lease shall not exceed 30 (thirty) years. Mining lease may not be Renewed not exceeding 20 (twenty) years (Section 8 of MMDR Act, 1957).
 - (3) Minimum area of Mining lease shall not be less than : -

a) 1 (one) Hect. In case of small deposit, shallow in nature, isolated and not more 200 m. (two hundred metres) strike length,

- b) 2 (two) Hect. In case of Beach Sand or Placer deposit,
- c) 4 (four) Hect. In case of all mineral deposits other than as specified above (Rule 22D of M.C. Rules, 1960).
- (4) Consent of Owner for starting Mining Operation in the area or part thereof may be furnished after execution of lease deed but before taking entry into the said area. No such consent would be required further in case of Renewal of lease where consent has already been obtained during grant of lease.